



CULTURE INFORMATION AND PASTORALIST DEVELOPMENT
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03/07/2022

FUND REQUEST FOR THE MONTH OF JULY 2022

The management team sat and planned for the following activities for the month of July, 2022 as tabulated below

BUDGET LINE	ACTIVITY LIST	UNIT COST
HBC	Monthly food ration	300,000
	NHIF medical cover payments for HBC	45,500
	HBC school stationery	40,000
	SUB TOTAL	375,500
Obbitu children home expenses	Monthly food	120,000
	firewood	12,000
	Nonfood items	8,000
	Staffs salaries	369,693
	Staffs NHIF	7,500
	Staffs NSSF	30,780
	KRA for staffs	44,017
	Staffs lunch and tea break	30,000
	Obbitu children home clothes sets	60,000
	Obbitu school stationery	12,000
SUB TOTAL	693,990	
Administration cost	Office supplies , toner for printers	3,000
	airtime	5,000
	Office Rent	5,000
	Travel expenses	6,000
	Bank charges	4,000
		23,000
	SUB TOTAL	23,000
Health services	Health assessment	60,000
	SUB TOTAL	60,000
	Minor maintenance – Borte / guest house	8,000
	Building materials white wash, paints, brushes of main gates and sign board	10,000
	Petrol oil Engine 4 litres @600	2400
	Petrol for 1 motor bike, and 3 generators , 53litres	9,500

	Petrol for Mzee Kobe 34 litres @170/=	5,780
	replacing 2 tyres, tubes and battery	9,100
	SUB TOTAL	44,760
Welfare assistance for the elderly	Cash transfer for welfare 27 elderly persons @ 3000 per person	81,000
	NHIF payment for 18 elderly beneficiaries	9,000
	SUB TOTAL	90,000
	TOTAL FUND REQUESTED	1,287,250

PREPARED AND APPROVED BY MANAGEMENT TEAM

GUFU GUYO _____ **gufu** _____ **DATE** _____ **03/07 /2022** _____