



CULTURE INFORMATION AND PASTORALIST DEVELOPMENT
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31/08/2022

FUND REQUEST FOR THE MONTH OF SEPTEMBER 2022

The management team sat and planned for the following activities for the month of September, 2022 as tabulated below

BUDGET LINE	ACTIVITY LIST	UNIT COST
HBC	Monthly food ration	300,000
	NHIF medical cover payments for HBC	45,500
	Secondary school fees	59,800
	School fees Sabria 2 months	5000
	HBC family needs 4 Mattresses	14,400
	House rent for 2 HBC families	4000
	SUB TOTAL	428,700
Obbitu children home expenses	Monthly food	120,000
	firewood	12,000
	Nonfood items	8,000
	Staffs salaries	369,693
	Staffs NHIF	7,500
	Staffs NSSF	30,780
	KRA for staffs	44,018
	Staffs lunch and tea break	30,000
SUB TOTAL	621,991	
Administration cost	Office supplies , toner for printers	3,000
	airtime	5,000
	Office Rent	5,000
	Travel expenses	6,000
	Bank charges	4,000
	SUB TOTAL	23,000
Health services	Health assessment	60,000
	SUB TOTAL	60,000
	Minor maintenance – Borte / guest house	8,000
	Building materials white wash, paints, brushes of main gates and sign board	10,000
	Petrol oil Engine 4 litres @600	2400
	Petrol for 1 motor bike, and 3 generators , 53litres	9,500
	Petrol for Mzee Kobe 34 litres @170/=	5,780

	SUB TOTAL	35,680
Welfare assistance for the elderly	Cash transfer for welfare 27 elderly persons @ 3000 per person	81,000
	NHIF payment for 18 elderly beneficiaries	9,000
	SUB TOTAL	90,000
Contingency	Relief support for food and water distribution for HBC families	150,000
	TOTAL FUND REQUESTED	1,409,371

PREPARED AND APPROVED BY MANAGEMENT TEAM

GUFU GUYO _____ **gufu** _____ **DATE** _____ **31/08 /2022** _____