



CASH REQUEST FOR MONTH OF DECEMBER 2022

BUDGET LINE	ACTIVITY LIST	UNIT COST
HBC	Monthly food ration	330.000
	NHIF medical cover payments for HBC	46.500
	House rent for 2 HBC families	3000
	SUB TOTAL	379.500
Obbitu children home expenses	Monthly food	75.000
	firewood	12.000
	Nonfood items	8.000
	Staffs salaries	373.502
	Staff KRA Returns	44.018
	Staff NSSF returns	26.160
	Staffs NHIF	6.000
	Staffs lunch and tea break	30.000
	SUB TOTAL	574.680
Administration cost	Office supplies , toner for printers	3.000
	Airtime	5.000
	Office Rent	5.000
	Travel expenses	6.000
	Bank charges	4.000
	SUB TOTAL	23.000
Health services	Health assessment	60.000
	SUB TOTAL	60.000
Maintenances	Minor maintenance – Borte / guest house	8.000
	Building materials and casual workers	10.000
	Petrol for 1 motor bike, and 3 generators , 53 litres	9.500
	Petrol for Mzee Kobe 34 litres @170/=	5.780

	SUB TOTAL	33.280
Welfare assistance for the elderly	Cash transfer for welfare 27 elderly persons @ 3000 per person	81.000
	NHIF payment for 11 elderly beneficiaries	5.500
	House rent for 2 elderly @1500	3.000
	SUB TOTAL	89.500
Contingency		
	SUB TOTAL	
	TOTAL FUND REQUESTED	1.159.960

PREPARED AND APPROVED BY MANAGEMENT TEAM

GUFU GUYO _____ **gufu** _____ **DATE** _____ **30/11/2022** _____