



CASH REQUEST FOR MONTH OF FEBRUARY 2023

BUDGET LINE	ACTIVITY LIST	UNIT COST
HBC	Monthly food ration	330.000
	NHIF medical cover payments for HBC	46.500
	House rent for 2 HBC families	3.000
	Form one new admission first term fees	416.800
	SUB TOTAL	796.300
Obbitu children home expenses	Monthly food	120.000
	firewood	12.000
	Nonfood items	8.000
	Staffs salaries	373.502
	Staff KRA Returns	44.018
	Staff NSSF returns	26.160
	Staffs NHIF	6.000
	Staffs lunch and tea break	30.000
	SUB TOTAL	689.958
Administration cost	Office supplies , toner for printers	10.000
	airtime	5.000
	Office Rent	5.000
	Travel expenses	6.000
	audit fees for 2022	102.000
	Bank charges	4.000
	SUB TOTAL	132.000
Health services	Health assessment	60.000
	SUB TOTAL	60.000

Maintenances	Minor maintenance – Borte / guest house	8.000
	Building materials and casual workers	10.000
	Mzee kobe services oil and filters	7.000
	Petrol for 1 motor bike, and 3 generators , 53litres	9.500
	Petrol for Mzee Kobe 34 litres @170/=	5.780
	SUB TOTAL	40.280
Welfare assistance for the elderly	Cash transfer for welfare 27 elderly persons @ 3000 per person	84000,00
	NHIF payment for 11 elderly beneficiaries	5.500
	House rent for 2 elderly @1500	3000,00
	SUB TOTAL	92500,00
Contingency		6.000
	SUB TOTAL	6.000
	TOTAL FUND REQUESTED	1.817.038

PREPARED AND APPROVED BY MANAGEMENT TEAM

GUFU GUYO _____gufu_____ DATE _____31/01/2023_____