



FUND REQUEST FOR MONTH OF DECEMBER 2023

BUDGET LINE	ACTIVITY LIST	UNIT COST
HBC	Monthly food ration	305.000
	NHIF medical cover payments for HBC	46.000
	House rent for 2 HBC families	2000
	Secondary school fees	241.500
	school uniforms for junior secondary school children 26@5000	130.000
	home clothes for 63 children @1200	75.600
	metallic beds 3X6ft for 5 families @8000	40.000
	house repairs for fam 134 and 135 @ 35,000	70.000
	SUB TOTAL	910.100
Obbitu children home expenses	Monthly food	125.000
	firewood	12.000
	Nonfood items	8.000
	Sub Total	145.000
	Staffs salaries	373.500
	Staff KRA Returns	44.018
	Staff NSSF returns	30.780
	Staffs NHIF	6.500
	meeting with new form 1, parents,OVC and obbitu children and staff lunch and refreshment total 108 people X 650	70.200
	christmass new clothes and shoes for obbitu children	63.000
	school uniforms for 22 children	22.000
	SUB TOTAL	609.998
Administration cost	OVC management committee meeting	10.000
	Office supplies , toner for printers	3.000
	airtime	5.000
	Office Rent	5.000
	Travel expenses	6.000

	Bank charges	4.000
	SUB TOTAL	33.000
Health services	Health assessment	60.000
	SUB TOTAL	60.000
maintenances	Minor maintenance – Borte / guest house	8.000
	Hardware materials	10.000
	Petrol for 1 motor bike, and 3 generators , 53litres	10.000
	SUB TOTAL	28.000
Welfare assistance for the elderly	Cash transfer for welfare 26 elderly persons @ 3000 per person	78000,00
	NHIF payment for 11 elderly beneficiaries	5.500
	House rent for 2 elderly @1500	3000,00
	SUB TOTAL	86500,00
	TOTAL FUND REQUESTED	1.872.598

PREPARED AND APPROVED BY MANAGEMENT TEAM

GUFU GUYO _____ **gufu** _____ **DATE** _____ **01/12/2023** _____